

Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31487		£23.49	140	26/11/24	Amazon - Copy printer paper 5x500	GB410RGCABEY
		£23.49			Amazon - Total	
31495		£120.00	217/2	14/11/24	Aubergine 262 Ltd - Annual domain renewal for leighonseatowncouncil.gov.uk from 14/01/2023	AUB13228
		£120.00			Aubergine 262 Ltd - Total	
31458		£778.80	178	31/10/24	Backhouse Solicitors Limited - Professional charges for paper reviews, emails and telephone calls for period 14/10/24 to 29/10/24. Acc 0018263/4	36429
31459		£88.80	178	31/10/24	Backhouse Solicitors Limited - Professional charges for paper reviews, emails and telephone calls for period 27/09/24 to 02/10/24. Acc 0018263/3	36430
31460		£436.80	178	31/10/24	Backhouse Solicitors Limited - Professional charges for paper reviews, emails and telephone calls for period 26/09/24 to 29/10/24. Acc 0018263/2	36431
31461		£1,900.80	178	31/10/24	Backhouse Solicitors Limited - Professional charges for paper reviews, emails and telephone calls for period 18/10/24 to 31/10/24. Acc 0018263/1	36432
		£3,205.20			Backhouse Solicitors Limited - Total	
31452		£169.30	640/2	31/10/24	Biffa Environmental - Contract 2136010 : Skate Park 01/10/2024 - 31/10/2024	284T75448
31453		£272.68	925/2	31/10/24	Biffa Environmental - Contract 2161060 : standard general waste 01/10/24 to 31/10/24	284C22786
31454		£25.18	925/2	31/10/24	Biffa Environmental - Contract 3071795 : standard glass mixed 01/10/24 to 31/10/24	284C22788
31455		£210.50	925/2	31/10/24	Biffa Environmental - Contract 2135161 : standard recycling 01/10/24 to 31/10/24	284C22784
		£677.66			Biffa Environmental - Total	
31462		£108.00	933/5	06/11/24	Blake Contractors Ltd - CCTV maintenance - 1 visit	118696
		£108.00			Blake Contractors Ltd - Total	
31478		£398.80	150/2/2	20/11/24	British Telecom - 4254 Internet Services 01/11/2024 - 30/11/2024	M016
31494		£281.34	150/1/1	25/11/24	British Telecom - 3657 Broadband 01/11/2024 - 31/01/2025	Q076
		£680.14			British Telecom - Total	
31493		£12.99	176/2	04/11/24	Canva - Subscription	04325-49645651

Signature

Signature

Date

Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£12.99			Canva - Total	
31473		£77.80	140	14/11/24	Cartridge People Ltd - Epson ink cartridge	LA6341579
		£77.80			Cartridge People Ltd - Total	
31499		£692.20	153/1	01/02/25	CF Corporate Finance Ltd - Lease rental Konica Minolta Bizhub C308	VI/0715259
		£692.20			CF Corporate Finance Ltd - Total	
31457		£35.60	153/1	31/10/24	Couno Office Solutions - Service charges MPS October 2024	2777
		£35.60			Couno Office Solutions - Total	
31471		£96.00	191/1	26/11/24	EALC - Training Standing Orders Cllr P.Barber	18138
		£96.00			EALC - Total	
31482		£2,995.68	176/4	25/11/24	Edge IT Systems Limited - 3 year contract renewal	38239
		£2,995.68			Edge IT Systems Limited - Total	
31464		£26.06	150/3	24/09/24	EE - Mobile broadband dongles September 2024	2270128967
31465		£26.06	150/3	24/10/24	EE - Mobile broadband dongles October 2024	2280310584
31467		£22.78	150/3	24/11/24	EE - Mobile broadband dongles November 2024	2290279559
		£74.90			EE - Total	
31479		£4,904.84	811	30/11/24	Essex Pension Fund - November 2024	PENS6660
		£4,904.84			Essex Pension Fund - Total	
31480		£232.66	925/1	18/10/24	Essex Supplies (UK) Ltd - Cleaning materials; rolls, mops, sacks, soap, bleach	202617
31488		£68.34	925/1	26/11/24	Essex Supplies (UK) Ltd - Cleaning materials; gloves, air fresheners, batteries	202815
31489		£9.55	925/1	26/11/24	Essex Supplies (UK) Ltd - Cleaning materials; toilet brushes	202814
		£310.55			Essex Supplies (UK) Ltd - Total	
31449		£100.98	934/1	31/10/24	Global Payments - Card Processing Fees LCC	34608131/0080
		£100.98			Global Payments - Total	
31472		£352.80	176/2	15/11/24	Ice Connect - Microsoft 365 Business Basic & Standard, managed e-mail filter, managed backup for Microsoft 365 service period 22/11/24 to 21/12/24	INV30693

Signature

Signature

Date

Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31475		£240.00	176/2	20/11/24	Ice Connect - Remote IT support contract period 27-11-2024 to 26-12-2024	INV30764
31476		£54.00	176/2	20/11/24	Ice Connect - Managed e-mail security domain QN40654 period 27-11-2024 to 26-12-2024	INV30765
		£646.80			Ice Connect - Total	
31474		£9,571.59	810	30/11/24	Inland Revenue - November 2024	662PY00002830
		£9,571.59			Inland Revenue - Total	
31450		£69.60	840	31/10/24	James Todd & Co - Payroll processing October 2024	75474
		£69.60			James Todd & Co - Total	
31481		£220.50	970/5	22/11/24	Kellys Kitchen - Over 60 lunches: 02/10/24 16x, 16/10/24 21x, 06/11/24 13x, 20/11/24 13x	
		£220.50			Kellys Kitchen - Total	
31468		£477.60	928/6	12/11/24	Kieran Lucas Contractors Ltd - Carry out the installation of the wooden bench as per quotation 30/10/24 nr 27	7025
		£477.60			Kieran Lucas Contractors Ltd - Total	
31498		£83.99	922	28/11/24	Leigh Trees - Premium Non Drop Nordmann 7 feet X-mas tree	CARD
		£83.99			Leigh Trees - Total	
31446		£930.00	405	05/11/24	Mashfords Gardening & General Maintenance - Balance due, tn 31431 - Balance due, tn 31281 - Balance due, tn 31235 - Balance due, tn 31068 - Bala	2024_2025__60
31470		£150.00	640/8	15/11/24	Mashfords Gardening & General Maintenance - Gardening services skate park	2024_2025_275
		£1,080.00			Mashfords Gardening & General Maintenance - Total	
31447		£4,835.97	980/5	11/11/24	Nisbets - Lincat 6 Round Plate Electric Range Oven, hardwiring, remove old cooker	30084884
31448		£95.98	980/5	08/11/24	Nisbets - Water boiler 20 liter	30084885
31466		£2,615.97	980/5	22/11/24	Nisbets - Lincat silverlink electric 6 burner	51532606
		£7,547.92			Nisbets - Total	
31496		£3,966.21	937	28/11/24	PPL PRS Ltd - Royalties due for music licence 18/11/24 - 17/11/25	SIN2895013
		£3,966.21			PPL PRS Ltd - Total	

Signature

Signature

Date

Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31469		£21.00	937	13/11/24	Southend City Council - Temporary Event Notice - reimbursement to Town Clerk	LTE000144
31477		£50.00	640/1	01/12/24	Southend City Council - Lease of land at former skate park Leigh Marshes for use as youth playground	919168
31503		£193.00	902	20/11/24	Southend City Council - Balance due, tn 31424 - Balance due, tn 31321 - Balance due, tn 31240 - Balance due, tn 31072 - Bala	2870731A
		£264.00			Southend City Council - Total	
31463		£204.00	235/2	11/11/24	Southend News Service Ltd T/A Leigh News - 1x full page advert in Leigh-on-Sea News 12/11/2024	6222
		£204.00			Southend News Service Ltd T/A Leigh News - Total	
31451		-£260.84	911	25/10/24	SSE - 48647 Gas LCC 31/05/2024 - 29/09/2024	CN00328555
31490		£17.43	660/1	11/11/24	SSE - 77585 Electricity Strand Wharf 01/05/2024 - 31/10/2024	IV01911058
31491		£884.09	912	18/11/24	SSE - 13865 Electricity LCC 01/10/2024 - 31/10/2024	IV01966679
31492		£363.71	911	18/11/24	SSE - 48647 Gas LCC 30/09/2024 - 30/10/2024	IV01962721
		£1,004.39			SSE - Total	
31500		£23,728.43	801	24/11/24	Staff Salaries - November 2024	
		£23,728.43			Staff Salaries - Total	
31456		£315.00	970/1	04/11/24	The Party Entertainers Ltd - Event date : 29/11/2024 1 hr with Joe Banana	3142
		£315.00			The Party Entertainers Ltd - Total	
31497		£15.00	922	22/11/24	Timpson - 2x key cut electricity box Leigh Library Gardens	CARD
		£15.00			Timpson - Total	
31483		£546.22	910	07/11/24	Wave - 6001 Water charges LCC 07/10/2024 - 05/11/2024	14272989
31484		£1,797.63	730/3	15/11/24	Wave - 6319 Water charges Randolph Close 15/10/2024 - 14/11/2024	14311029
31485		-£28.52	730/1	15/11/24	Wave - 2001 Water charges Marshall Close 14/10/2024 - 13/11/2024	14310072
31486		£19.08	730/2	24/11/24	Wave - 5001 Water charges Manchester Drive 23/10/2024 - 23/11/2024	14345518
		£2,334.41			Wave - Total	

Signature

Signature

Date

Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31506		£2,640.00	861	28/11/24	Worknest - The HR Services Partnership Ltd - Balance due, tn 31428 - Balance due, tn 31325 - Balance due, tn 31249 - Balance due, tn 31076 - Bala	SINV060148
		£2,640.00			Worknest - The HR Services Partnership Ltd - Total	
Total		£68,285.47				

Signature _____
Date _____

Signature _____

Invoice details

PO #	Description	Tax point date	Qty	Unit price excl. VAT	VAT rate	Unit price incl. VAT	Item subtotal incl. VAT
	Amazon Basics Multi-purpose Copy Printer Paper, A4 80 gsm, 2500 Count (Pack of 5), White ASIN: B01FSGVN4M Order # 026-3453632-1273937 Order date 25 Nov 2024	26 November 2024 Tax point: shipment	1	£19.57	20.0 %	£23.49	£23.49

Total payable £23.49

Payment due to Amazon within 30 days

VAT rate	Item subtotal excl. VAT	VAT subtotal
20.0 %	£19.57	£3.92
Total	£19.57	£3.92

See the first page for payment information

check bank details
before payment!

140
31487



INVOICE

Leigh-on-sea Town Council
Attention: Accounts
Leigh-on-sea Town Council
Leigh Community Centre
71-73 Elm Road
Leigh-on-sea
SS9 1SP

Invoice Date
14 Nov 2024

Invoice Number
AUB13228

Reference
Annual domain renewal

VAT Number
828586678

Aubergine 262 Ltd

12 Church Square

Leighton Buzzard

LU7 1AE

01525 373020

accounts@aubergine262.com

www.aubergine262.com

VAT Registration No.:

GB 828 5866 78

Description	Quantity	Unit Price	VAT	Amount GBP
Annual domain renewal for leighonseatowncouncil.gov.uk. 12 months from 14th January 2023	1.00	100.00	20%	100.00
Subtotal				100.00
TOTAL VAT 20%				20.00
TOTAL GBP				120.00

Due Date: 13 Jan 2025

See our website for our full terms and conditions:
<https://www.aubergine262.com/terms-of-trade/>

Please make cheques payable to Aubergine 262 Ltd.

Pay online:

Bank: HSBC
Aubergine 262 Ltd
Sort Code: 40-40-01
Account: 72065975

217/2
31495.

Leigh-on-Sea Town Council 71-73 Elm Road Leigh-on-Sea Essex SS9 1SP Leigh-on-Sea Town Council	VAT Registration No: GB 853 3930 17
---	-------------------------------------

Invoice Number

36429

Invoice Date

31 October 2024

Our Reference

NG/Leigh-on-Sea Town
Council/DF

Client Account

0018263/4

	Cost	VAT @ 20.0%	Total
Description	£	£	£
To Professional Charges for work carried out for the period 14 October 2024 to 29 October 2024, to include preparation, review of papers, email correspondence and telephone calls Fee	649.00	129.80	778.80
Sub Total	649.00	129.80	778.80
Total Amount Owed			778.80
<i>Backhouse Solicitors</i>			

WITH COMPLIMENTS

Backhouse Solicitors Ltd

Backhouse Solicitors Ltd is a company registered in England and Wales, registered number 06990670
Backhouse Solicitors Ltd is authorised and regulated by the Solicitors Regulation Authority, registered number 533174

Directors: Minal Backhouse LLB (Hons) Solicitor, Elizabeth Jane Searl FCILEx
Catherine Alice Edwards FCILEx, Colin Paul Murphy LLB (Hons) Solicitor, Sarah Elizabeth Smith Licensed Conveyancer
Registered Office: 17 Duke Street, Chelmsford, Essex CM1 1JU


178
31458

Leigh-on-Sea Town Council 71-73 Elm Road Leigh-on-Sea Essex SS9 1SP Leigh-on-sea Town Council	VAT Registration No: GB 853 3930 17
---	-------------------------------------

Invoice Number

Invoice Date

Our Reference

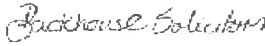
Client Account

36430

31 October 2024

NG/Leigh-on-Sea Town
Council/DF

0018263/3

	Cost	VAT @ 20.0%	Total
Description	£	£	£
To Professional Charges for work carried out for the period 27 September 2024 to 2 October 2024, to include preparation, review of papers, email correspondence and telephone calls Fee	74.00	14.80	88.80
Sub Total	74.00	14.80	88.80
Total Amount Owed 			88.80

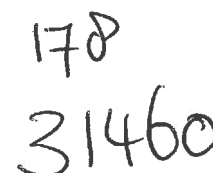
WITH COMPLIMENTS

Backhouse Solicitors Ltd

Backhouse Solicitors Ltd is a company registered in England and Wales, registered number 06990670
Backhouse Solicitors Ltd is authorised and regulated by the Solicitors Regulation Authority, registered number 533174

Directors: Minal Backhouse LLB (Hons) Solicitor, Elizabeth Jane Searl FCILEx
Catherine Alice Edwards FCILEx, Colin Paul Murphy LLB (Hons) Solicitor, Sarah Elizabeth Smith Licensed Conveyancer
Registered Office: 17 Duke Street, Chelmsford, Essex CM1 1JU


178
31459



Leigh-on-Sea Town Council 71-73 Elm Road Leigh-on-Sea Essex SS9 1SP Leigh-on-Sea Town Council	VAT Registration No: GB 853 3930 17
---	-------------------------------------

Invoice Number

36432

Invoice Date

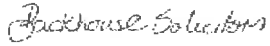
31 October 2024

Our Reference

NG/Leigh-on-Sea Town
Council/DF

Client Account

0018263/1

	Cost	VAT @ 20.0%	Total
Description	£	£	£
To Professional Charges for work carried out for the period 18 October 2024 to 31 October 2024, to include preparation, review of papers, email correspondence and telephone calls Fee	1584.00	316.80	1900.80
Sub Total	1584.00	316.80	1900.80
Total Amount Owed 			1900.80

WITH COMPLIMENTS

Backhouse Solicitors Ltd

Backhouse Solicitors Ltd is a company registered in England and Wales, registered number 06990670
Backhouse Solicitors Ltd is authorised and regulated by the Solicitors Regulation Authority, registered number 533174

Directors: Minal Backhouse LLB (Hons) Solicitor, Elizabeth Jane Searl FCILEx
Catherine Alice Edwards FCILEx, Colin Paul Murphy LLB (Hons) Solicitor, Sarah Elizabeth Smith Licensed Conveyancer
Registered Office: 17 Duke Street, Chelmsford, Essex CM1 1JU


170
31461



Service & Invoice Queries
CHELMSFORD DEPOT
0800 601 601

Payment Queries
CREDIT CONTROL
0800 601 601

Invoice Number
284T75448

Invoice Date
31/10/24

Account Number
L29758*1*1

Page 1

LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA
SS9 1SP

Invoice

Payment of this invoice will be collected by Direct Debit on or just after 30 November 2024

Site Address

SKATE PARK
SITE OFFICE
TWO TREE ISLAND
LEIGH-ON-SEA
ESSEX
SS9 2GB

Contract Number
2136010

Customer Ref
L0139/2

Quantity	Description	Rate	Total
1	TRADE WASTE SERVICE FOR PERIOD 01/10/24 TO 31/10/24 (31 DAYS) 1100L WHEELIE BIN Standard General Waste 1 VISITS PER WEEK AT 29.58 PER LIFT RENTAL PER CONTAINER PER WEEK 2.80 TOTAL WEEKLY CHARGE ALL CONTAINERS	32.38	141.08 (A)
Sub Total			141.08
VAT @ 20.00% (A)			28.22

Invoice Total **£ 169.30**

Payment terms net 30 days
If you have any queries, please contact us within 14 days from the date of this invoice
Payment details for BACS: **Barclays Bank plc. Sort Code: 20-40-89 Account No: 40166375**
Remittances should be emailed to cash.allocations@biffa.co.uk

640/2
31452
D.D.



Service & Invoice Queries
CHELMSFORD DEPOT
0800 601 601

Payment Queries
CREDIT CONTROL
0800 601 601

Invoice Number
284C22786

Invoice Date
31/10/24

Account Number
L29774*1*1

Page 1

LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA
SS9 1SP

Invoice

Payment of this invoice will be collected by Direct Debit on or just after 30 November 2024

Site Address

LEIGH TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA

SS9 1SP

Contract Number
2161060

Customer Ref
L0260/1

Quantity	Description	Service	Num. on Site	Docket	Date	Rate	Total	
1	1100L WHEELIE BIN Standard General Waste	EMPTY	1	361416	02/10/24	35.96	35.96	(A)
1	1100L WHEELIE BIN Standard General Waste	EMPTY	1	366808	09/10/24	35.96	35.96	(A)
2	1100L WHEELIE BIN Standard General Waste	EMPTY	1	372150	16/10/24	35.96	71.92	(A)
1	1100L WHEELIE BIN Standard General Waste	EMPTY	1	377768	23/10/24	35.96	35.96	(A)
1	1100L WHEELIE BIN Standard General Waste	EMPTY	1	383255	30/10/24	35.96	35.96	(A)
31 DAYS	RENTAL OF 1100L WHEELIE BIN Standard General Waste BETWEEN 01/10/24 TO 31/10/24					0.37	11.47	(A)
Sub Total							227.23	
VAT @ 20.00% (A)							45.45	

Invoice Total

£ 272.68

Payment terms net 30 days

If you have any queries, please contact us within 14 days from the date of this invoice

Payment details for BACS: Barclays Bank plc. Sort Code: 20-40-89 Account No: 40166375

Remittances should be emailed to cash.allocations@biffa.co.uk

Biffa Waste Services Limited

Registered office: Coronation Road, Cressex, High Wycombe, Buckinghamshire HP12 3TZ

Registered in England & Wales Company No: 00946107 VAT No: GB537 9116 27

Landfill Tax no. XFLF00000100123 (Eng. & N.I.) and Landfill Disposal Tax no. 379001 (Wales)

925/2
31453
JD.

Page 1 of 1



Service & Invoice Queries
CHELMSFORD DEPOT
0800 601 601

Payment Queries
CREDIT CONTROL
0800 601 601

Invoice Number
284C22788

Invoice Date
31/10/24

Account Number
L29774*1*1

Page 1

LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA
SS9 1SP

Invoice

Payment of this invoice will be collected by Direct Debit on or just after 30 November 2024

Site Address

LEIGH TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA

SS9 1SP

Contract Number
3071795

Customer Ref
L0260/1

Quantity	Description	Service	Num. on Site	Docket	Date	Rate	Total	
1	240L WHEELIE BIN Standard Glass Mixed	EMPTY	1	362833	04/10/24	7.70	7.70	(A)
1	240L WHEELIE BIN Standard Glass Mixed	EMPTY	1	374682	18/10/24	7.70	7.70	(A)
31 DAYS	RENTAL OF 240L WHEELIE BIN Standard Glass Mixed BETWEEN 01/10/24 TO 31/10/24					0.18	5.58	(A)
Sub Total							20.98	
VAT @ 20.00% (A)							4.20	

Invoice Total

£ 25.18

Payment terms net 30 days

If you have any queries, please contact us within 14 days from the date of this invoice

Payment details for BACS: Barclays Bank plc. Sort Code: 20-40-89 Account No: 40166375

Remittances should be emailed to cash.allocations@biffa.co.uk

925/2
31454
D.D.

Biffa Waste Services Limited

Registered office: Coronation Road, Cressex, High Wycombe, Buckinghamshire HP12 3TZ

Registered in England & Wales Company No: 00946107 VAT No: GB537 9116 27

Landfill Tax no. XFLF00000100123 (Eng. & N.I.) and Landfill Disposal Tax no. 379001 (Wales)

Page 1 of 1



Service & Invoice Queries
CHELMSFORD DEPOT
0800 601 601

Payment Queries
CREDIT CONTROL
0800 601 601

Invoice Number
284C22784

Invoice Date
31/10/24

Account Number
L29774*1*1

Page 1

LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA
SS9 1SP

Invoice

Payment of this invoice will be collected by Direct Debit on or just after 30 November 2024

Site Address

LEIGH TOWN COUNCIL
71-73 ELM ROAD

LEIGH-ON-SEA

SS9 1SP

Contract Number
2135161

Customer Ref
L0260/1

Quantity	Description	Service	Num. on Site	Docket	Date	Rate	Total	
1	1100L WHEELIE BIN	EMPTY	1	360792	01/10/24	32.79	32.79	(A)
	Standard Recycling Dry Mixed Recycling							
1	1100L WHEELIE BIN	EMPTY	1	366156	08/10/24	32.79	32.79	(A)
	Standard Recycling Dry Mixed Recycling							
1	1100L WHEELIE BIN	EMPTY	1	371406	15/10/24	32.79	32.79	(A)
	Standard Recycling Dry Mixed Recycling							
1	1100L WHEELIE BIN	EMPTY	1	376966	22/10/24	32.79	32.79	(A)
	Standard Recycling Dry Mixed Recycling							
1	1100L WHEELIE BIN	EMPTY	1	382571	29/10/24	32.79	32.79	(A)
	Standard Recycling Dry Mixed Recycling							
31 DAYS	RENTAL OF 1100L WHEELIE BIN					0.37	11.47	(A)
	Standard Recycling Dry Mixed Recycling							
	BETWEEN 01/10/24 TO 31/10/24							
Sub Total							175.42	
VAT @ 20.00% (A)							35.08	

Invoice Total

£ 210.50

Payment terms net 30 days

If you have any queries, please contact us within 14 days from the date of this invoice

Payment details for BACS: Barclays Bank plc. Sort Code: 20-40-89 Account No: 40166375

Remittances should be emailed to cash.allocations@biffa.co.uk

925/2
31455
DD

Biffa Waste Services Limited

Registered office: Coronation Road, Cressex, High Wycombe, Buckinghamshire HP12 3TZ

Registered in England & Wales Company No: 00946107 VAT No: GB537 9116 27

Landfill Tax no. XFLF00000100123 (Eng. & N.I.) and Landfill Disposal Tax no. 379001 (Wales)

Page 1 of 1



Blake Contractors Ltd

Property Maintenance Electrical Contractors Fire & Security Systems



Customer:

Leigh-on-Sea Town Council
71-73 Elm Road
Leigh on Sea
Essex

SS9 1SP

Head Office

403 Sutton Road
Southend on Sea
Essex SS2 5PQ

Tel: 01702 613641

Email: zoe@blakecontractors.co.uk

UTR 25844 10622
Company Reg No 4269457
Vat Reg No 328 5359 38

Site of Installation:

Leigh-on-Sea Town Council
71-73 Elm Road

Leigh on Sea
Essex
SS9 1SP

INVOICE

Number	Date	Page
118696	06/11/24	1

Your Ref. CCTV Maintenance	Our Ref. R:LEIGHTOWNCOU
----------------------------	-------------------------

<u>Code</u>	<u>Description</u>	<u>Disc</u>	<u>Price</u>	<u>Qty</u>	<u>Value</u>	<u>VAT</u>
	For the period 01/11/24 to 31/10/25 **Please call or email Karen to arrange a mutually convenient time for us to carry out your service visit on karen.c@blakecontractors.co.uk or call 01702 613641**					
CCTV-1VISIT	CCTV Maintenance - 1 Visit		£90.00	1	£90.00	

Payment due by 06/12/24

Payment Details:

Internet Banking: Barclays plc, sort code 20-79-73, account number 00530042, please send remittance to accounts@blakecontractors.co.uk. For invoice queries please email zoe@blakecontractors.co.uk.

DEBIT CARD PAYMENTS: To pay by card please call 01702 613641 option 6. (NB Payments under £1500 only)

****Please note we no longer accept credit card payments****

CHEQUE: Please make payable to 'Blake Contractors Ltd' and send to above

Net	VAT	Total Value
£90.00	£18.00	£108.00

933/5
31462



Bill issue
20 NOV 2024

Bill
M016 P0

Your account
WM42547271

LEIGH ON SEA TOWN COUNCIL HELEN SYMMONS
1402663//FTIP007578298 LEIGH COMMUNITY
LEIGH ON SEA TOWN COUNCIL ELM ROAD
LEIGH-ON-SEA SS9 1SP

Your BT Business bill

Your bill this month is £398.80 including VAT

Please make sure your payment reaches us by: 29 NOV 2024

150/2/2
31478



Bill issue
20 NOV 2024

Bill
M016 P0

Your account
WM42547271

Your BT Business bill

Summary of charges this month

Regular charges	£299.00
-----------------	---------

The fixed charges for your services (eg line rental, package price)

One-off charges	£40.00
-----------------	--------

The costs for single items or services, or single credits we may make to you

Total not including VAT	£339.00
--------------------------------	----------------

Total VAT	£59.80
-----------	--------

Total this period	including VAT	£398.80
--------------------------	----------------------	----------------

Brought forward	£0.00
-----------------	-------

Payments	£0.00
----------	-------

Total due	£398.80
------------------	----------------



Canva

Tax Invoice

Invoice Date

4 November 2024

Invoice no.

04325-49645651

To

Office LTC

clerk@leighonseatowncouncil.gov.uk

office

Subscriptions

Subscription purchase

£12.99

iAGVhkBCb9Y

4 November 2024

Your payment may be processed internationally. Additional bank fees may apply.

Total

£12.99

Includes tax

£2.16

Total charged

£12.99

Please retain for your records.

Canva UK Operations Limited VAT182098884

33-35 Hoxton Square London N1 6NN United Kingdom

Copyright © 2024 Canva UK Operations Limited. All rights reserved.

D.D. / card
176/2
31493

**Return Address**

Unit 13 Orion Park
University Way
Crewe, Cheshire
CW1 6NG

Invoice Date: 15-11-2024**Invoice No:** GB241115-LA6341579-1**Order No:** GB241115-LA6341579**Payment Method:** Braintree**Page Number:** 1 of 1**Billing Address**

Mrs Clare Milligan

8, Whitehead Close
Chelmsford
Essex
CM1 3GJ
01702716288

For Delivery To:

Mrs Clare Milligan
Leigh-on-Sea Town Council
Leigh Community Centre 71-73, Elm Road
Leigh-on-Sea
Essex
SS9 1SP

Product Code	Component Code	Item Name	QTY	Unit Price	Net Amount	VAT Amount
19904		Epson 405XL Black High Capacity Ink Cartridge - Suitcase (Original) Epson 405XL (C13T05H14010) Original High Capacity Black Ink Cartridge	2	£32.42	£64.84	£12.96
41664		Cartridge People Pen 2023 Cartridge People Pen 2023	1	£0.00	£0.00	£0.00
If you have any queries please contact our customer service team at customerservice@cartridgepeople.com.					Total Net Amount	£64.84
					Total VAT Amount	£12.96
					Invoice Total	£77.80

reimbursement
to town clerk

140
31473

Finance - Leigh-on-Sea Town Council

From: Clerk - Leigh-on-Sea Town Council
Sent: 15 November 2024 16:12
To: Finance - Leigh-on-Sea Town Council
Subject: FW: Order GB241115-LA6341579 from the Cartridge People

Hi Sandra

I have just bought these so I need reimbursing please.

Kind regards

Clare

Clare Milligan
Town Clerk

Leigh-on-Sea Town Council
Leigh Community Centre
71-73 Elm Road
Leigh-on-Sea
Essex
SS9 1SP

Phone 01702 716288

From: Cartridge People <customerservice@cartridgepeople.com>
Sent: 15 November 2024 16:11
To: Clerk - Leigh-on-Sea Town Council <clerk@leighonseatowncouncil.gov.uk>
Subject: Order GB241115-LA6341579 from the Cartridge People



FREE delivery over £30



The UK's lowest prices guaranteed



100% Satisfaction Guarantee



[Your account](#) | [Your printers](#) | [Contact us](#)

Leigh On Sea Town Council
71-73 Elm Road
LEIGH-ON-SEA
Essex
SS9 1SP

VAT Reg No.
Invoice No.
Invoice Date:
Customer Ref:

GB 480 9126 39
VI/0715259
30 July 2024
Connor

Invoice

Contract Number: C327606

Description: Konica Minolta Bizhub C308

THIS INVOICE IS DUE TO BE PAID BY DIRECT DEBIT ON OR AROUND THE DUE DATE SHOWN BELOW

Due Date & Tax Point	Description	Net Amount (£)	VAT Rate (%)	VAT Amount (£)	Total (£)
01-11-2024	Lease Rental	576.83	20.00	115.37	692.20
01-02-2025	Lease Rental	576.83	20.00	115.37	692.20
01-05-2025	Lease Rental	576.83	20.00	115.37	692.20
01-08-2025	Lease Rental	616.83	20.00	123.37	740.20

Net Total (£) 2,347.32
VAT Total (£) 469.48
Total (£) 2,816.80

DD 01/11/24

CF Corporate Finance Limited

Tel: +44 (0) 800 756 0827

customerservices@cfcorporate.co.uk

Reading International Business Park, Reading, Berkshire, RG2 6AA

cfcorporate.co.uk

CF Corporate Finance Limited is authorised and regulated by the Financial Conduct Authority for credit-related regulated activities (including hiring). Registered office at Reading International Business Park, Reading, RG2 6AA. Registered in England. Company registration no. 05414774. Part of the Investec group of companies. Telephone calls may be recorded for training and quality purposes.

153/1
31442

Couno Office Solutions Limited
19 Station Road
Southend-on-Sea
Essex
SS1 3JY
accounts@couno.co.uk
www.couno.co.uk
VAT Registration No.: 373521795

Vat Invoice 2777



COUNO

INVOICE TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
Leigh On Sea Town Council	Leigh On Sea Town Council	31/10/2024	GBP 35.60	15/11/2024
67 Elm Road	67 Elm Road			
Southend-on-Sea	Southend-on-Sea			
Leigh-on-Sea	Leigh-on-Sea			
SS9 1SP	SS9 1SP			

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
31/10/2024	Service Charge MPS Monthly Billing Report - OCT 24	20.0% S	1	29.67	29.67
	SUBTOTAL				29.67
	VAT TOTAL				5.93
	TOTAL				35.60
	TOTAL DUE				GBP 35.60
					THANK YOU.

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	5.93	29.67

mono pages: 2405 @ 0.0035 = £ 8.42
colour pages: 616 @ 0.0345 = £ 21.25
£ 29.67 + VAT

Please pay via Bacs transfer to:
Name of bank: Barclays
Payee: Couno Office Solutions Limited
Sort Code: 20-19-97
Account No: 53979547

153/1
31457



Essex Association of Local Councils
42B High Street, Great Dunmow,
Essex, CM6 1AH

Tel: 01371 879722 Email: info@ealc.gov.uk
www.ealc.gov.uk
VAT reg no: 316 4227 24



Leigh on Sea Town Council
Leigh on Sea Town Council
71-73 Elm Road
Leigh on Sea
Essex
SS9 1SP

Invoice No. 18138

Date: 26/11/2024

Purchase Order
No:

Account: LEIGHS

Quantity	Details	Unit Price	Disc Amt	Net Amt	VAT %	VAT
1.00	Standing Orders Delegate P. Barber	80.00	0.00	80.00	20.00	16.00

191/1
31471

PLEASE NOTE CHANGE OF BANK DETAILS !!
UNITY TRUST BANK PLC
Sort Code: 60-83-01
A/C No: 20271424

****If paying online please use invoice number as the reference****
Please make cheques payable to EALC

Total Discount	0.00
Total Net	80.00
Carriage Net	0.00
Total Tax Amount	16.00
Invoice	96.00

To S. Mink
Leigh on Sea Town Council
71-73 Elm Road
Leigh On Sea
Essex
SS9 1SP

Invoice Date: 25/11/24

Invoice No: 38239

Quote No: Q18763B

INVOICE

AdvantEDGE - 3 Year Contract Renewal

- Finance, Facilities+ and Allotments
- 7 concurrent users
- 5 year, 3 year, 1 year & monthly contracts available (3 year shown)
- Current contract expires 24/11/24

Qty	Details	Unit Price	Vat %	Vat	Net
ANNUAL FEES					
1	AdvantEDGE Finance, Band 6, upto £1million pa, 3 Year Contract, annual fee	£965.00	20.00	£193.00	£965.00
1	AdvantEDGE Allotments, Band 5, upto 500 plots pa, 3 Year Contract, annual fee	£456.00	20.00	£91.20	£456.00
1	AdvantEDGE Facilities, Band 4, upto 10000 bookings pa, 3 Year Contract, annual fee	£585.00	20.00	£117.00	£585.00
1	Facilities Plus portal (10% of annual fee)	£58.50	20.00	£11.70	£58.50
4	AdvantEDGE additional concurrent user	£134.00	20.00	£107.20	£536.00
1	10% discount for additional 2 to 3 modules	-£104.10	20.00	-£20.82	-£104.10

Net Total £2,496.40

VAT Total 20% £499.28

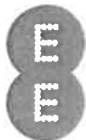
Invoice Total **£2,995.68**

176/2
31482

PAYMENT TERMS

- payment due 14 days from date of invoice or 14 days before date of renewal for contract renewals

PTO new bank details



Invoice date
24 Sep 2024

Account number
203738113

Invoice reference
V02270128967

Page
1 of 7

Leigh-on-Sea Town Council
Leigh Community Centre 71-73
Elm Road
LEIGH-ON-SEA
Essex
SS9 1SP

HELLO

Here's your EE Mobile invoice for September. You'll find your VAT breakdown on page 5

This invoice:

£26.06

(Inc. VAT)

Please pay by 02 Oct

Your recent invoices:

Sep	£26.06
Aug	£26.06
Jul	£26.06

£21.72

(Exc. VAT)

Monthly charges

› Includes all monthly charges and any recurring add ons

see more details of this on page 3

DIRECT DEBIT – THE EASY WAY TO PAY

Direct debit is the easiest, cheapest and most convenient way to pay. Set it up in the EE app at ee.co.uk/myee, call 150 from your EE phone or 07953 966 150 from any other phone.

YOU'RE IN CONTROL WITH MY EE

My EE is the smart way to keep an eye on your account, you can:

- swap your benefits (if you're on a smart plan)
- manage your Airtime Rewards
- check remaining data and buy more
- gift any spare data to those on your account
- check your calls with itemised billing.

Download or log in at ee.co.uk/myee

150/3
31464



Invoice date
24 Nov 2024

Account number
203738113

Invoice reference
V02290279559

Page
1 of 7

Leigh-on-Sea Town Council
Leigh Community Centre 71-73
Elm Road
LEIGH-ON-SEA
Essex
SS9 1SP

HELLO

Here's your EE Mobile invoice for November. You'll find
your VAT breakdown on page 5

This invoice:

£22.78

(Inc. VAT)

Please pay by 02 Dec

Your recent invoices:

Nov	£22.78
Oct	£26.06
Sep	£26.06

£18.98

(Exc. VAT)

Monthly charges

› Includes all monthly charges and any recurring add ons

see more details of this on page 3

DIRECT DEBIT – THE EASY WAY TO PAY

Direct debit is the easiest, cheapest and most convenient way to pay. Set it up in the EE app at ee.co.uk/myee, call 150 from your EE phone or 07953 966 150 from any other phone.

YOU'RE IN CONTROL WITH MY EE

My EE is the smart way to keep an eye on your account, you can:

- swap your benefits (if you're on a smart plan)
- manage your Airtime Rewards
- check remaining data and buy more
- gift any spare data to those on your account
- check your calls with itemised billing.

Download or log in at ee.co.uk/myee

150/3
31467



Essex Supplies (UK) Limited

Unit 5
The Cordwainers
Temple Farm Industrial Estate
Southend-on-Sea
Essex SS2 5RU
(01702) 600000
www.essexsupplies.co.uk
info@essexsupplies.co.uk

Customer Name & Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

Delivery Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

INVOICE

Invoice No: 202617
Invoice Date: 21/11/2024
Your Acc No: LEIGHCOM
Your Ref: PAUL 15/11

Type of Supply EMAIL
Department DAN

Qty	Code	Description	Price Each	Line Total	VAT%	Line VAT
Order No: 223052		Your Order Ref.: PAUL 15/11		Order Date: 15/11/2024		
Delivery No: 189177						
6	CONN-J27150	MINI JUMBO T/ROLL 150M - 3"CORE - 2PLY -1X12	16.99	101.94	20.00	20.39
3	FOUR-CFW191252E	ESSEX WHITE EMBOSSED C/FEED ROLLS- 2 PLY -1X6	14.96	44.88	20.00	8.98
4	VIL-167842	VILED A SUPERMOP HEAD BLUE - EACH	4.99	19.96	20.00	3.99
1	CROM-BK090E1	BLACK - MEDIUM DUTY SACKS - 18x29x39 - 90L - 1 x 200	9.62	9.62	20.00	1.92
2	GREY-1771/00	IVORY LOTION SOAP - 5LTR	6.99	13.98	20.00	2.80
1	GREY-1758/01	THICKENED BLEACH - 5LTR	3.50	3.50	20.00	0.70

925/1
31480

Order Instructions

Delivery Instructions

£ VAT Analysis

Tax Code	VAT %	Net (£)	VAT (£)
T20	20.00	193.88	38.78

SIGN _____

PRINT _____

DATE _____

Goods Net:	193.88
Delivery:	0.00
Order Net:	193.88
VAT:	38.78
Total:	232.66

Pound Sterling

30 DAYS NETT FROM DATE OF INVOICE. GOODS REMAIN THE PROPERTY OF ESSEX SUPPLIES (UK) LTD UNTIL FULLY PAID FOR.

Essex Supplies Bank Details - Lloyds Bank PLC - Sort Code 30-97-84 Account Number 03733767

VAT Registration No: 853 9907 79

Company Reg No: 5389422

Registered In: England and Wales

Registered Office : Charterhouse 103-105 Leigh Road, L-O-S, Essex SS9 1JL



Essex Supplies (UK) Limited

Unit 5
The Cordwainers
Temple Farm Industrial Estate
Southend-on-Sea
Essex SS2 5RU
(01702) 600000
www.essexsupplies.co.uk
info@essexsupplies.co.uk

Customer Name & Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

Delivery Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

INVOICE

Invoice No: 202815
Invoice Date: 26/11/2024
Your Acc No: LEIGHCOM
Your Ref: PAUL 25/11

Type of Supply EMAIL
Department DAN

Qty	Code	Description	Price Each	Line Total	VAT%	Line VAT
Order No: 223364			Your Order Ref.: PAUL 25/11		Order Date: 25/11/2024	
Delivery No: 189407						
4	PAP-1163	BLUE NITRILE DISPOSABLE GLOVES - ULTRA-FLEX - LARGE X 100	5.49	21.96	20.00	4.39
1	RS-100066CIT	** SINGLE ** GIANT AIR FRESH TINS - CITRUS GROVE ** 750ML**	4.99	4.99	20.00	1.00
20	QUAL-JCBS6588	JCB SUPER AA BATTERIES 1 X EACH	0.75	15.00	20.00	3.00
20	QUAL-JEGS9338	ENERGIZER AAA BATTERIES 1 X EACH	0.75	15.00	20.00	3.00

925/1
31488

Order Instructions

Delivery Instructions

£ VAT Analysis

Tax Code	VAT %	Net (£)	VAT (£)
T20	20.00	56.95	11.39

SIGN _____

PRINT _____

DATE _____

Goods Net:	56.95
Delivery:	0.00
Order Net:	56.95
VAT:	11.39
Total:	68.34

Pound Sterling

30 DAYS NETT FROM DATE OF INVOICE. GOODS REMAIN THE PROPERTY OF ESSEX SUPPLIES (UK) LTD UNTIL FULLY PAID FOR.

Essex Supplies Bank Details - Lloyds Bank PLC - Sort Code 30-97-84 Account Number 03733767

VAT Registration No: 853 9907 79

Company Reg No: 5389422

Registered In: England and Wales

Registered Office : Charterhouse 103-105 Leigh Road, L-O-S, Essex SS9 1JL



Essex Supplies (UK) Limited

Unit 5
The Cordwainers
Temple Farm Industrial Estate
Southend-on-Sea
Essex SS2 5RU
(01702) 600000
www.essexsupplies.co.uk
info@essexsupplies.co.uk

Customer Name & Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

Delivery Address

LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH ON SEA
ESSEX
SS9 1SP
United Kingdom

INVOICE

Invoice No: 202814

Invoice Date: 26/11/2024

Your Acc No: LEIGHCOM

Your Ref: PAUL 25/11

Type of Supply EMAIL
Department DAN

Qty	Code	Description	Price Each	Line Total	VAT%	Line VAT
Order No: 223364		Your Order Ref.: PAUL 25/11		Order Date: 25/11/2024		
Delivery No: 189408						
4	RS-102963	OPEN TOILET BRUSH SETS COMPLETE	1.99	7.96	20.00	1.59

925/1
31489

Order Instructions

Delivery Instructions

£ VAT Analysis

Tax Code	VAT %	Net (£)	VAT (£)
T20	20.00	7.96	1.59

SIGN _____

PRINT _____

DATE _____

Goods Net:	7.96
Delivery:	0.00
Order Net:	7.96
VAT:	1.59
Total:	9.55

Pound Sterling

30 DAYS NETT FROM DATE OF INVOICE. GOODS REMAIN THE PROPERTY OF ESSEX SUPPLIES (UK) LTD UNTIL FULLY PAID FOR.

Essex Supplies Bank Details - Lloyds Bank PLC - Sort Code 30-97-84 Account Number 03733767

VAT Registration No: 853 9907 79

Company Reg No: 5389422

Registered In: England and Wales

Registered Office : Charterhouse 103-105 Leigh Road, L-O-S, Essex SS9 1JL

CARD PROCESSING INVOICE

LEIGH ON SEA TOWN COUNCIL
TOWN CLERK
LEIGH COMMUNITY CENTRE
71-73 ELM ROAD
LEIGH-ON-SEA
SS9 1SP

DATE: 31-10-24
CHAIN NUM: 052-02-021-001-000
MERCHANT: 0000000034608131
STORE: 1
SEQUENCE: 0080

GLOBAL PAYMENTS (GPUK LLP)

934/1

31449

D.D. 15/11/24

THIS INVOICE DETAILS CHARGES FOR YOUR CARD PROCESSING AND TRANSACTIONS RECEIVED BY US FOR THE PERIOD OF 01 OCT 2024 TO 31 OCT 2024.

YOUR CHOSEN BANK ACCOUNT(S) WILL BE DEBITED ON OR AFTER 14 DAYS OF THIS NOTICE.

THANK YOU FOR USING GLOBAL PAYMENTS FOR YOUR CARD PROCESSING.

SUMMARY OF CHARGES

GBP CHARGES

COMBINED TRANSACTION CHARGE	GBP	66.93	DR
INTERCHANGE	GBP	7.64	DR
OTHER FEES	GBP	26.41	DR
MINIMUM ADJUSTMENT FEE	GBP	0.00	DR
CHARGE APPLIED TO ACCOUNT	GBP	100.98	DR

SUMMARY OF VAT

GBP VAT SUMMARY

NET CHARGE (VAT RATED) 18.50

NET CHARGE (ZERO RATED/EXEMPT) 78.78

TOTAL NET CHARGE

VAT

TOTAL GBP CHARGES

GBP

VAT NO:

927271515

97.28

3.70

100.98

DR

VAT IS APPLIED AT 20% TO SOME CHARGES SHOWN ABOVE. ALL OTHER CHARGES ARE VAT EXEMPT AND NO INPUT TAX MAY BE RECLAIMED.

TRANSACTIONS

DAY	REF NO	ITEMS	AMOUNT	ADJUST	NON-SETTLED	DAILY FEE	SETTLED AMT
30-09-24	33934608131	2	86.00	0.00	0.00	0.00	86.00
01-10-24	73834608131	1	76.00	0.00	0.00	0.00	76.00
02-10-24	39634608131	2	208.00	0.00	0.00	0.00	208.00
03-10-24	04434608131	2	198.00	0.00	0.00	0.00	198.00
04-10-24	29034608131	5	366.50	0.00	0.00	0.00	366.50
07-10-24	02234608131	6	161.00	0.00	0.00	0.00	161.00
08-10-24	10134608131	3	126.00	0.00	0.00	0.00	126.00
08-10-24	10234608131	4	153.00	0.00	0.00	0.00	153.00
09-10-24	18734608131	6	246.00	0.00	0.00	0.00	246.00
10-10-24	01534608131	4	162.00	0.00	0.00	0.00	162.00
11-10-24	29634608131	4	127.00	0.00	0.00	0.00	127.00
14-10-24	73034608131	6	211.00	0.00	0.00	0.00	211.00
15-10-24	00134608131	9	325.50	0.00	0.00	0.00	325.50
16-10-24	26934608131	5	127.50	0.00	0.00	0.00	127.50
17-10-24	82934608131	2	54.50	0.00	0.00	0.00	54.50
18-10-24	10634608131	4	277.50	0.00	0.00	0.00	277.50

INVOICE

iceConnect

LIS House, Main Road, Woodham Ferrers, Essex CM3 8RP
01245 323 900
accounts@iceconnect.com
iceconnect.com

Invoice Date 15-Nov-2024
Invoice Number INV30693
Invoice Amount £352.80
Account Number CH224254
Payment Terms Due on Receipt
Due Date 15-Nov-2024
Purchase Order QN40693

INVOICE TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

DELIVER TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

SUBSCRIPTION

Next Billing Date 15-Dec-2024

PRODUCT & DESCRIPTION	QUANTITY	UNIT PRICE	VAT	AMOUNT
Microsoft 365 Business Basic DOMAIN: leighonseatowncouncil.gov.uk Microsoft 365 - Licensed per User. Includes web software Excludes local software (word/excel/outlook) Service Period: 22-Nov-2024 to 21-Dec-2024	16	£8.25	20%	£132.00
Microsoft 365 Business Standard DOMAIN: leighonseatowncouncil.gov.uk Microsoft 365 - Licensed per User Includes web software and local software Service Period: 22-Nov-2024 to 21-Dec-2024	7	£13.50	20%	£94.50
Managed E-Mail Filter DOMAIN: leighonseatowncouncil.gov.uk External anti-spam service powered by Barracuda Service Period: 22-Nov-2024 to 21-Dec-2024	1	£10.00	20%	£10.00
Managed Backup for Microsoft 365 DOMAIN: leighonseatowncouncil.gov.uk Backup 365 content 4 times a day including email, calendars, OneDrive and SharePoint Service Period: 22-Nov-2024 to 21-Dec-2024	23	£2.50	20%	£57.50
SUB-TOTAL				£294.00
VAT TOTAL				£58.80
INVOICE TOTAL				£352.80

PAYMENTS BY BANK TRANSFER

Account Name: Ice Connect • Sort Code: 40-07-01 • Account Number: 61396218

All products and services are subject to our Terms & Conditions to view online visit www.iceconnect.com/legal also available on request.

Ice Connect is a trading name of Ice Media Limited. • Registered in England & Wales • Company No. 04496179 • VAT No. GB832266143
Registered Address: 401 Nether Street, Fitchley, London N3 1QG

176/2
31472

INVOICE

iceConnect

LIS House, Main Road, Woodham Ferrers, Essex CM3 8RP
01245 323 900
accounts@iceconnect.com
iceconnect.com

Invoice Date 20-Nov-2024
Invoice Number INV30764
Invoice Amount £240.00
Account Number CH224254
Payment Terms Due on Receipt
Due Date 20-Nov-2024
Purchase Order QN40613

INVOICE TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

DELIVER TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

SUBSCRIPTION

Next Billing Date 20-Dec-2024

PRODUCT & DESCRIPTION	QUANTITY	UNIT PRICE	VAT	AMOUNT
Remote IT Support Contract CORE Package Covering office network, server, PCs and associated equipment for up to 5 staff. Support Cover: Unlimited Remote Support Only. Availability: Monday to Friday / 8am to 6pm Price review and breakpoint at 3 months by mutual agreement Service Period: 27-Nov-2024 to 26-Dec-2024	5	£40.00	20%	£200.00
SUB-TOTAL				£200.00
VAT TOTAL				£40.00
INVOICE TOTAL				£240.00

PAYMENTS BY BANK TRANSFER

Account Name: Ice Connect • Sort Code: 40-07-01 • Account Number: 61396218

All products and services are subject to our Terms & Conditions. To view online visit www.iceconnect.com/ftp (also available on request).
Ice Connect is a trading name of Ice Media (London) Limited • Registered in England & Wales • Company No. 04996179 • VAT No. GB832268143
Registered Address: 401 Nether Street, Fitchley, London, N12 1QG

176/2
31475



INVOICE

iceConnect

📍 LIS House, Main Road, Woodham Ferrers, Essex CM3 8RP
☎ 01245 323 900
✉ accounts@iceconnect.com
🌐 iceconnect.com

Invoice Date **20-Nov-2024**
Invoice Number **INV30765**
Invoice Amount **£54.00**
Account Number **CH224254**
Payment Terms **Due on Receipt**
Due Date **20-Nov-2024**
Purchase Order **QN40654**

INVOICE TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

DELIVER TO

Leigh on Sea Town Council
71-73 Elm Road
Leigh-on-Sea
Essex SS9 1SP

SUBSCRIPTION

Next Billing Date **20-Dec-2024**

PRODUCT & DESCRIPTION	QUANTITY	UNIT PRICE	VAT	AMOUNT
Managed E-Mail Security DOMAIN: QN40654 Managed Online Backup Cloud Backup Up to 500GB Cloud Storage Daily Backups Service Period: 27-Nov-2024 to 26-Dec-2024	1	£45.00	20%	£45.00

SUB-TOTAL £45.00
VAT TOTAL £9.00

INVOICE TOTAL £54.00

176/2
31476

PAYMENTS BY BANK TRANSFER

Account Name: Ice Connect • Sort Code: 40-07-01 • Account Number: 61396218

All products and services are subject to our Terms & Conditions, to view online visit www.iceconnect.co.uk/terms (also available on request).
iceConnect is a trading name of Ice Media (London) Limited • Registered in England & Wales • Company No: 04794379 • VAT No: GB892266143
Registered Address: 401 Ryele Street, Finchley, London N3 1QG



TAX INVOICE

Leigh on Sea T C
71-73 Elm Road
Leigh on Sea
Essex
SS9 1SP

Invoice Date
31 Oct 2024
Account Number
LEI001
Invoice Number
75474
VAT Number
322087875

James Todd & Co Ltd
Drayton House
Drayton Lane
Drayton
Chichester
West Sussex
PO20 2EW
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
October 2024 Payroll Fee	1.00	58.00	20%	58.00
Subtotal				58.00
Total VAT 20%				11.60
Invoice Total GBP				69.60
Amount Due GBP				69.60

Due Date: 30 Nov 2024

TERMS OF BUSINESS 30 DAYS

If you pay by Direct Debit payment will be taken on the due date. If you would like to arrange payment by Direct Debit or in instalments using our Premium Credit service, please contact us on 01243 776938.

To pay via BACS transfer:

Account Name - James Todd & Co Limited
Account Sort Code - 40-17-16
Account Number - 41846655

If you disagree with or have any queries on an invoice, we request that you notify us in writing within 7 days from the invoice date, after which time we will assume that you have agreed its content.

THANK YOU FOR YOUR BUSINESS

840
31450

Susan kelly
19 Highbank Close

Leigh On sea
SS9 4BZ
Phone: 07852260936

INVOICE

INVOICE
W/E DATE: 22/11/2024

TO:
Susan Kelly
Kellys Kitchen
C/o 19 Highbank Close
SS9 4BZ

FOR:
Over 60s dinners

DESCRIPTION	HOURS	RATE	AMOUNT
2/10/2024 16 Lunches			£56
16.10.2024 21 Lunches		£3.50 per head £3.50	£73.5
06.11.2024 13 Lunches			45.50
20.11.2024 Lunches 13x			45.50
TOTAL			£220.50

970/5
31481

KIERAN LUCAS CONTRACTORS LIMITED
BUILDING & CIVIL ENGINEERING
56 MILTON ROAD
WESTCLIFF ON SEA
ESSEX SS0 7JX
TEL 01702 341393 FAX 01702 300804 email kieranlucas@yahoo.com

Tuesday, November 12, 2024

LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD
LEIGH ON SEA
ESSEX SS9 1SP

F.a.o. Leigh on Sea Town Clerk
clerk@leighonseatowncouncil.gov.uk

Your Purchase order nr Job ref: Verbal Clare Milligan
KLC/LTC/INV/NR/19

Our Invoice nr 7025

To;
Carry out the installation of the wooden bench on to concrete pads all as per our quotation dated
30/10/2024 LTCq/nr/27

£ 398.00

£ 79.60 Vat @ 20%

£ 477.60

Terms strictly 30 Days from date of Invoice.
All materials remain the property of the above company until paid in full.

Bank Details:

Co Operative Bank
Sort Code 08-92-99
Account nr 70533293 Account name: Kieran Lucas Contractors Ltd.

Email kieranlucas@yahoo.com

928/6
31468

Community Transport - Leigh-on-Sea Town Council

From: Leigh Trees <sales@leightrees.co.uk>
Sent: 20 November 2024 09:17
To: Community Transport - Leigh-on-Sea Town Council
Subject: Your Leigh Trees order has been received!

Thank you for your order

Hi Clare,

Just to let you know — we've received your order #11032, and it is now being processed:

[Order #11032] (November 20, 2024)

Product	Quantity	Price
Premium Non Drop Nordmann Fir (3ft-8ft) - 7ft	1	£83.99
• Height: 7ft		

Subtotal: £83.99

Shipping: Free shipping

Payment method: Credit Card (Stripe)

Total: £83.99

Delivery Date: 27 November, 2024

Billing address

Shipping address

922
31498

Bca

**MASHFORDS GARDENING AND
GENERAL MAINTENANCE LTD**

31 Hazel Close

Benfleet

Essex

SS7 2EP

accounts@mashfordsgardening.co.uk

VAT Registration No.: 404820427



Vat Invoice

INVOICE TO

Ms Helen Symmons

Leigh-on-Sea Town Council

71-73 Elm Rd,

Leigh-On-Sea

Essex

SS9 1SP

SHIP TO

Ms Helen Symmons

Leigh-on-Sea Town Council

71-73 Elm Rd,

Leigh-On-Sea

Essex

SS9 1SP

INVOICE NO.
2024_2025_60

DATE
03/06/2024

TOTAL DUE
GBP 13,392.00

DUE DATE
01/07/2024

TERMS
Due on receipt

ENCLOSED

DATE	VAT	RATE	AMOUNT
Gardening Services	20.0% S	155.00	11,160.00
Gardening Services (72 baskets rental 2024)			
Labour	20.0% S	0.00	0.00
Include			
Gardening Services	20.0% S	0.00	0.00
Watering from 01/05/24 till 30/09/24 Included			
Any additional baskets will be charged at the same price as above.			

Thank you for your business

A charge of 2% per month will be added to any invoice not paid within 30 days of issue.

SUBTOTAL 11,160.00
VAT TOTAL 2,232.00
TOTAL 13,392.00
BALANCE DUE

GBP 13,392.00

Please use your invoice number as your bank reference.

TAX SUMMARY

RATE	TAX	NET
VAT @ 20%	2,232.00	11,160.00

paid 5/6/24: £ 7812.-
6 x £ 930 = £ 5580.-
£ 13,392.-

Santander Bank PLC
Account No: 95554526
Sort Code: 09-01-28

instalment payments
@ £ 930.- 7^e of the month

405

30726

**MASHFORDS GARDENING AND
GENERAL MAINTENANCE LTD**

31 Hazel Close

Benfleet

Essex

SS7 2EP

accounts@mashfordsgardening.co.uk

VAT Registration No.: 404820427



Vat Invoice

INVOICE TO

Leigh-on-Sea Town Council

71-73 Elm Rd,

Leigh-On-Sea

Essex

SS9 1SP

SHIP TO

Leigh-on-Sea Town Council

71-73 Elm Rd,

Leigh-On-Sea

Essex

SS9 1SP

INVOICE NO.

2024_2025_275

DATE

15/11/2024

TOTAL DUE

GBP 150.00

DUE DATE

01/12/2024

TERMS

Due on receipt

ENCLOSED

DATE		VAT	RATE	AMOUNT
11/11/2024	Gardening Services Gardening Services / Skatepark	20.0% S	125.00	125.00

Thank you for your business

SUBTOTAL

125.00

VAT TOTAL

25.00

TOTAL

150.00

BALANCE DUE

GBP 150.00

A charge of 2% per month will be added to any
invoice not paid within 30 days of issue.

Please use your invoice number as your bank
reference.

TAX SUMMARY

	RATE	TAX	NET
	VAT @ 20%	25.00	125.00

Santander Bank PLC
Account No: 95554526
Sort Code: 09-01-28

64018
31470

NISBETS

Fourth Way Avonmouth Bristol Contact Tel: 01173165000
BS11 8TB www.nisbets.co.uk
VAT No: 974 8030 00

Invoice No: 30084884 Date: 08/11/2024

Account: 0008540428

Your VAT No:

Credit Controller:

Sales No Customer's Sales and Web References
28242431 PROFORMA INVOICE

INVOICE - ADVICE NOTE

Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Ship To:

Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Page 1 of 1

Pounds Sterling (GBP) INVOICE

PRODUCT	DESCRIPTION	QUANTITY	UNIT PRICE	VALUE
Despatch No: 32560489				
WEB - WEEE3	Medium Electrical Appliance (Dimensions 900x2000x700mm) (Direct) PLEASE ADD A PRODUCT DESC for the WEEE service	1	80.00	80.00
Despatch No: 32560523				
WEB - DM515	Lincat 6 Round Plate Electric Range (Direct) *****SERIAL CONTROLLED*****	1	3,719.99	3,719.99
Despatch No: 32560821				
WEB - X718	Hardwired Electric/Induction Cooking Range Installation (Direct)	1	229.99	229.99

980/5
31447

All relevant discounts applied.
Pounds Sterling (GBP) FOR VAT

Goods	Code	Rate	VAT
4,029.98	STD	20.00	805.98

E & OE Terms - net 30 days from date of invoice.

Our website allows all credit account holders to obtain copies of documents.
Email custserv@nisbets.co.uk for more information on this facility.

GOODS (GBP)	4,029.98
VAT	805.99
TOTAL (GBP)	4,835.97

NISBETS

Fourth Way Avonmouth Bristol Contact Tel: 01173165000
BS11 8TB www.nisbets.co.uk
VAT No: 974 8030 00

Invoice No: 30084885 Date: 08/11/2024

Account: 0008540428

Your VAT No:

Credit Controller:

Sales No Customer's Sales and Web References
28242502 WATER BOILER

INVOICE - ADVICE NOTE

Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Ship To:

Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Page 1 of 1

Pounds Sterling (GBP) INVOICE

PRODUCT	DESCRIPTION	QUANTITY	UNIT PRICE	VALUE
Despatch No: 32558362				
WEB - CU759	Nisbets Essentials Manual Fill Water Boiler - 20Ltr *****SERIAL CONTROLLED*****	1	79.99	79.99
Serial No 32558362+B				
Extra Charges				
	Postage and Packing			0.00

980/5
31448

All relevant discounts applied.
Pounds Sterling (GBP) FOR VAT

Goods	Code	Rate	VAT
79.99	STD	20.00	15.99

E & OE Terms - net 30 days from date of invoice.

Our website allows all credit account holders to obtain copies of documents.
Email custserv@nisbets.co.uk for more information on this facility.

GOODS (GBP)	79.99
VAT	15.99
TOTAL (GBP)	95.98

NISBETS

Fourth Way Avonmouth Bristol Contact Tel: 01173165000
BS11 8TB www.nisbets.co.uk
VAT No: 974 8030 00

Quotation Number: 51532606
Quotation Date: 22/11/2024
Customer Account: 0008540428
Customer Contact: Claire Milligan
Customer Ref: ELLIE QUOTATION

SALES QUOTATION

Page 1 of 2

Invoice To:
Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Ship To:
Leigh-On-Seatown Council
Leigh-On-Sea Town Council
Leigh Community Centre 71-73
Elm Road
Leigh-On-Sea
Essex
SS9 1SP

Please be aware additional charges may apply to specific products and delivery destinations.
Please contact us for further details.

PRODUCT	DESCRIPTION	QUANTITY	UNIT	VALUE	REQ DATE
WEB	CY009	Lincat Silverlink Electric 6 Burner Single Phase (Direct)	1 EACH	1,949.99 EACH	1,949.99 25/11/2024
	*****SERIAL CONTROLLED*****				
WEB	X718	Hardwired Electric/Induction Cooking Range Installation (Direct)	1 EACH	229.99 EACH	229.99 25/11/2024

980/5
31466

This quotation is valid for 7 days from Quotation Date above.

All goods sold under our Terms and Conditions . A copy of our Terms and Conditions are available on request.

GOODS (GBP)	2,179.98
VAT	435.99
TOTAL (GBP)	2,615.97

To make a payment by bank transfer/BACS please use the following details

Bank: Lloyds, Sort Code: 30-00-01, Account No: 00039902

Please use our Quotation Number as your payment reference.



Invoice

Town Clerk
Leigh On Sea Town Council
71-73, Elm Road
LEIGH-ON-SEA
SS9 1SP

Licence Account	01752663
Account Description	Leigh on Sea Community Centre
Customer Account	CUS-01355803
Customer Account Details	Leigh On Sea Town Council Leigh on Sea Community Centre, 71- 73, Elm Road LEIGH-ON-SEA Essex SS9 1SP
Invoice	SIN2895013
Invoice Issue Date	28/11/2024
Invoice Due Date	26/12/2024

This invoice sets out the royalties due for TheMusicLicence for the royalty period specified in the enclosed Usage Summary, which contains the details of your music usage. TheMusicLicence Terms and Conditions apply.

Totals	Royalties (Excl. VAT)	VAT (20%)	Total Royalties (Incl. VAT)
	£3,305.18	£661.03	£3,966.21

A number of PPL's tariffs are subject to a 50% surcharge to discourage unlicensed music use and late payment of royalties, and to compensate for the associated costs. It is important to pay your invoice in full by the due date, otherwise a surcharge may be applied to your account. If a surcharge is applied, a separate surcharge invoice will be issued. Please visit www.PPLPRS.co.uk for more information.

Royalty	Amount	VAT
PRS	£2,391.86	£478.37
PPL	£913.32	£182.66

937
31496

Remember:

To ensure efficient processing of your payment, you'll need to quote your **Payment Reference 01752663SIN2895013**

Premises: Leigh on Sea Community Centre, 71-73, Elm Road LEIGH-ON-SEA, Essex, SS9 1SP

Society	Tariff	Tariff Description	Start Date	End Date	Details	Royalties
PPL	PPLPP018: Background Music Tariff - Miscellaneous	Background Music - Miscellaneous	18/11/2024	17/11/2025	Audible Area (SQM): 130	£179.87
PPL	PPLPP222: Exercise to Music Tariff	Exercise to Music	18/11/2024	17/11/2025	Number of classes per Annum: 135	£288.90
PPL	PPLPP023: Practice and Social Dances Tariff	Practice and Social Dances	18/11/2024	17/11/2025	Aggregate Annual Attendance: 12600	£444.55
PRS	Tariff LA: Local Authorities	Live music with no admission charges	18/11/2024	17/11/2025	Capacity: 200 No of Sessions: 8	£220.16
PRS	Tariff LA: Local Authorities	Background music	18/11/2024	17/11/2025	Audible Area: 130 CD or other Device	£451.30
PRS	Tariff LA: Local Authorities	Live music with no admission charges	18/11/2024	17/11/2025	Capacity: 50 No of Sessions: 80	£550.40
PRS	Tariff F&D: Fitness & Dance	Fitness Classes	18/11/2024	17/11/2025	No Of Classes: 135	£294.30
PRS	Tariff F&D: Fitness & Dance	Dance Lessons	18/11/2024	17/11/2025	No Of Lessons: 630	£875.70
Subtotal						£3,305.18



Payment Successful

Order Details

Date of payment: 13/11/2024
Time of payment: 16:40
Total amount paid: £21.00

Payment reference: 10235

Your Temporary Event Notice form has been submitted, thanks!

We have taken payment for: Temporary Event Notice

Your case reference is LTE000144

Itemised list

Service	Cost	
Temporary Event Notice	£21.00	View corresponding case in CXM

paid by Town Clerk
13/11/2024
reimburse Mrs. C. Mulligan

937
31469

Finance - Leigh-on-Sea Town Council

From: Clerk - Leigh-on-Sea Town Council
Sent: 13 November 2024 16:49
To: Finance - Leigh-on-Sea Town Council
Subject: FW: Southend-on-Sea City Council | Payment Receipt

Hi Sandra

I have just had to pay this can you print out and put with the pay run in December please.

Kind regards

Clare

Clare Milligan
Town Clerk

Leigh-on-Sea Town Council
Leigh Community Centre
71-73 Elm Road
Leigh-on-Sea
Essex
SS9 1SP

Phone 01702 716288

From: noreply@heycentric.io <noreply@heycentric.io>
Sent: 13 November 2024 16:41
To: Clerk - Leigh-on-Sea Town Council <clerk@leighonseatowncouncil.gov.uk>
Subject: Southend-on-Sea City Council | Payment Receipt

Issuer: Southend on Sea City Council
Address: Victoria Avenue, Southend-on-Sea, Essex, SS2 6ER
Telephone: 01702 215000
eMail: council@southend.gov.uk
Receipt Number: 720053314
Pay Date: 13/11/2024 16:40:48
Pay Amount: £21.00

INVOICE

Leigh-on-Sea Town Council
71-73 Elm Road
Leigh on Sea
SS9 1SP

Invoice Number: 919168
Invoice Date: 01/12/2024
VAT Number: 352173473
Customer Number: C11238
Please ask for: Income Section
Telephone: 01702 215001

Description	Unit Price £	VAT %	Qty	Amount £
Lease of land at former skate park Leigh Marshes for use as youth playground @ £50 p.a Due annually in advance	50.00	0.00	1	50.00
Payment of this invoice is now due Please quote the invoice number when making payment			Net Total	50.00
			VAT	0.00
			Total Due	50.00

How To Pay

By Debit or Credit Card
Online: www.southend.gov.uk (Make a Payment/Sundry Debtor Accounts/Sundry Debtors on Invoice 919168/Sundry Debtors on Account C11238)
Automated telephone 08702 406650 (option 4 Sundry Debtors). Calls to this number are charged at 1 pence per minute. There may also be additional charges incurred from your own telephone provider.
Or Call 01702 215001, option 5, then option 2 (office Hours)

By Bank Giro Credit
(Free of charge at any Barclays within the City)
Sort Code: 207981 Barclays Bank PLC
Branch: Southend-on-Sea High Street
Account Number: 20145904
Account: Automated Bulk Credit clearing
Southend-on-Sea C.C. Sundry Debtor
Invoice Number 919168

Direct Debit (certain accounts)
Forms and further information are available from Accounts Receivable on 01702 215001

Standing Order
By standing order form from your own bank. Quote your Customer Number C11238 on all payments

By BACS
Sort Code: 207981 Barclays Bank PLC
Account Number: 20145904
Remittance Advices should be emailed to
cashreceipting@southend.gov.uk
Invoice Number 919168

640/1
31477

Southend-on-Sea City Council

Executive Director (Finance and Resources): Joe Chesterton

Civic Centre, Victoria Avenue, Southend-on-Sea, Essex SS2 6ER

01702 215001

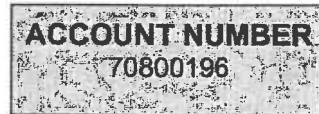
www.southend.gov.uk



Southend-on-Sea
City Council

NON-DOMESTIC RATE DEMAND 2024/25

NAT / 00005132
LEIGH ON SEA TOWN COUNCIL
73 ELM ROAD
LEIGH-ON-SEA
ESSEX
SS9 1SP



Issue Date: 15-MAR-2024
Charge Year 2024/25

ONLINE KEY CODE: FS7RTBVW8H

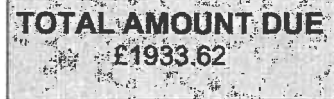
Use this code to register for an online account at my.southend.gov.uk

PROPERTY REFERENCE	RATEABLE VALUE (£)	SBBR RATE IN £ (P)	SBBR YEARLY CHARGE	RATE IN £ (P)	YEARLY CHARGE
N4400002870731A	15500	0.4990	7734.50	0.5460	8463.00

Community Centre And Premises

Rated Premises if different from above:

73 ELM ROAD
LEIGH-ON-SEA
ESSEX
SS9 1SP



Reason for Bill: Annual

Charge For Period	Rv 15500	01-APR-2024	31-MAR-2025	7734.50
Retail Discount 23/24		01-APR-2024	31-MAR-2025	-5800.88
Total Due				1933.62

Instalments to be paid by:NDR DD 20th of Month 10 Instalments Monthly

20-APR-2024	196.62	✓
20-MAY-2024	193.00	✓
20-JUN-2024	193.00	✓
20-JUL-2024	193.00	✓
20-AUG-2024	193.00	✓
20-SEP-2024	193.00	✓
20-OCT-2024	193.00	✓
20-NOV-2024	193.00	✓
20-DEC-2024	193.00	✓
20-JAN-2025	193.00	✓

business rates 902

30740.50

THESE INSTALMENTS WILL BE TAKEN USING THE EXISTING BANK DETAILS

Please see overleaf for payment options.



@southendCityC | SouthendCCOfficial | southend-city-council | southendcityc

Southend News Service Ltd - Leigh-on-Sea News
67 Elm Road
Leigh on sea
EX
SS9 1SP
+07500151267
accounts@leigh-on-sea.news
VAT Registration No.: 433247707

INVOICE TO
Sandra
LEIGH ON SEA TOWN COUNCIL
71-73 Elm Road
Leigh-on-Sea,
Essex
SS9 1SP

VAT Invoice 6222

DATE 11/11/2024 TERMS Net 30

DUE DATE 11/12/2024

DATE	ACTIVITY	VAT	QTY	RATE	AMOUNT
11/11/2024	FULL PAGE Full page advert to appear in the SILVER SAVERS FEATURE - LEIGH ON SEA NEWS - 12th NOVEMBER 2024 issue	20.0% S	1	170.00	170.00

We appreciate your business -

SUBTOTAL	170.00
VAT TOTAL	34.00
TOTAL	204.00
TOTAL DUE	£204.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	34.00	170.00

PLEASE NOTE NEW BUSINESS BANKING DETAILS BELOW-----
Please quote INVOICE NUMBER & Customer name in the reference field and use these details;
Bank Name: Metro Bank
Account Name :Southend News Service Ltd Trading as - Leigh On Sea News
Account Number: 47635497
Sort Code: 23-05-80
VAT NUMBER: 433247707

235/2
31463



19208 016908 0049 E 99998


 Leigh-On-Sea Town Council
 Leigh Community Centre
 75 Elm Road
 LEIGH-ON-SEA
 SS9 1SP

Invoice Structure Identifier 8700148647

Invoice Number	CN00328555
Tax Point Date	25/10/2024
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Payment Due By	08/11/2024
Invoice Page	1 of 6

Gas Supply Invoice

Invoice period 31/05/2024 to 29/09/2024

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR0225936	-9322.10	-£248.42	£0.00	£0.00	-£12.42	-£260.84

See the following page(s) for the site details of how we calculated your invoice.

This credit balance is being carried forward and will be deducted from your next invoice

Energy inc standing charges (SC)	-£248.42
Total CCL	£0.00
Total VAT	-£12.42
Total this invoice	-£260.84 ✓
Balance brought forward from previous invoice	£205.55
Payments received 02/10/2024	-£205.55
Credit Balance	-£260.84

D.D.
911
31451

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.



Leigh-On-Sea Town Council
 71-73 Elm Road
 LEIGH-ON-SEA
 Essex
 SS9 1SP

Invoice Structure Identifier 8700077585

Invoice Number IV01911058
 Tax Point Date 11/11/2024
 VAT registration number 553 7696 03
 CCL registration number 553 7696 03 0000
 Payment Due By 25/11/2024
 Invoice Page 1 of 8

Electricity Supply Invoice

Invoice period 01/05/2024 to 31/10/2024

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR0141569	12.00	£16.60	£0.00	£0.00	£0.83	£17.43

See the following page(s) for the site details of how we calculated your invoice.

Direct Debit reference 0031829

Balance to be collected by Direct Debit on or after
 25/11/2024

Energy inc standing charges (SC)	£16.60
Total CCL	£0.00
Total VAT	£0.83
Total this invoice	£17.43 ✓
Balance brought forward from previous invoice	£15.05
Payments received 23/10/2024	-£15.05
Direct Debit due	£17.43

D.D.
 660/1
 31490

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.



Leigh-On-Sea Town Council
71-73 Elm Road
LEIGH-ON-SEA
Essex
SS9 1SP

Invoice Structure Identifier 8700113865

Invoice Number IV01966679
Tax Point Date 18/11/2024
VAT registration number 553 7696 03
CCL registration number 553 7696 03 0000
Payment Due By 02/12/2024
Invoice Page 1 of 6

Electricity Supply Invoice

Invoice period 01/10/2024 to 31/10/2024

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR0188503	3922.10	£706.34	£30.40	£147.35	£0.00	£884.09

See the following page(s) for the site details of how we calculated your invoice.

Direct Debit reference 0031829

Balance to be collected by Direct Debit on or after
02/12/2024

Energy inc standing charges (SC)	£706.34
Total CCL	£30.40
Total VAT	£147.35
Total this invoice	£884.09 ✓
Balance brought forward from previous invoice	£783.98
Payments received 04/11/2024	-£783.98
Direct Debit due	£884.09

912
31491

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.



Leigh-On-Sea Town Council
 Leigh Community Centre
 75 Elm Road
 LEIGH-ON-SEA
 SS9 1SP

Invoice Structure Identifier 8700148647

Invoice Number IV01962721
 Tax Point Date 18/11/2024
 VAT registration number 553 7696 03
 CCL registration number 553 7696 03 0000
 Payment Due By 02/12/2024
 Invoice Page 1 of 4

Gas Supply Invoice

Invoice period 30/09/2024 to 30/10/2024

Invoice Summary

Site reference	Units kWh	Energy inc SC	CCL	VAT@20%	VAT@5%	Total
AGR0225936	5409.10	£261.17	£41.92	£60.62	£0.00	£363.71

See the following page(s) for the site details of how we calculated your invoice.

Direct Debit reference 0031829

Balance to be collected by Direct Debit on or after
 02/12/2024

Energy inc standing charges (SC)	£261.17
Total CCL	£41.92
Total VAT	£60.62
Total this invoice	£363.71 ✓
Balance brought forward from previous invoice	-£260.84
Direct Debit due	£102.87

qu
 31492

Failure to make payment in full by the due date will result in a late payment charge. If you're struggling to pay, please contact us.



Leigh-On-Sea Town Council

Delivery Address

LEIGH COMMUNITY CENTRE, 75 ELM ROAD,
LEIGH-ON-SEA, ES, SS9 1SP, United Kingdom

Site reference ID	AGR0225936
Invoice number	IV01962721
Tax point date	18/11/2024
VAT registration number	553 7696 03
CCL registration number	553 7696 03 0000
Meter point reference	19790209
Invoice Page	3 of 4

Meter readings

Meter number	Reading date	Invoice direction	Previous meter reading <small>A - Industry/Customer E - Estimate</small>	Present meter reading <small>A - Industry/Customer E - Estimate</small>	Units used	Correction factor	Adjusted units	Calorific value	Total units (kWh)
M025K0199410D6	31/10/2024	Forward	127212 A	127699 A	487.0	1.022640	498.0	39.1	5409.10

Product Gas Fixed Protect

Tariff Gas unrestricted

Actual gas charges for the delivery period 30/09/2024 to 30/10/2024

Charge description	Delivery period	Quantity	Unit	Price per unit (£)	Amount (£)
Gas Unit Rate Protect	30/09/2024 to 30/10/2024	5409.10	kWh	0.034260	£185.32
Gas Standing Charge Protect	30/09/2024 to 30/10/2024	31.00	Day	2.446685	£75.85
Gas CCL Commercial	30/09/2024 to 30/10/2024	5409.10	kWh	0.007750	£41.92
VAT @ 20% on charges of £303.09					£60.62
Total VAT					£60.62
Delivery point total					£363.71

Summary

Energy inc standing charges (SC)	£261.17
CCL charges	£41.92
VAT @5%	£0.00
VAT @20%	£60.62
Delivery point total	£363.71

The current contract for this supply expires on 31/12/2024.

You've not yet agreed a contract with us beyond this date. If a new contract is not agreed and your supply remains with us after this expiry date you will be placed on our Variable Business rates, subject to our Deemed Contract Terms.

Please email us at businesscontracts@sse.com if you would like to know more about your future contract options.

You're not required to provide a notice to terminate the current contract with effect from the expiry date, however, if you wish to provide a termination notice to terminate the contract with effect from the expiry date this can be emailed to us at sortnotices@sse.com.



The Party Entertainers LTD
39 Leighlands Road
South Woodham Ferrers
Essex
CM3 5XN
07760558696
graeme@thepartyentertainers.co.uk

INVOICE TO

Elle Tekiner
Leigh-on-Sea Town Council
71 – 73 Elm Road
Leigh On Sea
Essex
SS9 1SP

INVOICE 3142

DATE 04/11/2024 **TERMS** Due on receipt

DUE DATE 25/11/2024

EVENT DATE

Friday 29th November 2024

DATE OF EVENT	PRODUCT/SERVICE DESCRIPTION	RATE	AMOUNT
	60 Minute Show with Joe Banana	315.00	315.00

Hi Elle,

Here is your invoice for your booking with Joe Banana on Friday
29th November 2024.

Thanks for booking with the Party Entertainers

TOTAL DUE

£315.00

Please make Payment To The Following Bank Account.

Account Name - The Party Entertainers LTD
Account Number - 42281430
Sort Code - 400917

Many Thanks,
The Party Entertainers LTD

970/1
31456

TIMPSON
LTD
GREAT SERVICE BY
GREAT PEOPLE

#8001 22/11/2024 13:28:51
0001 CLERK0001 002248

1x 15.00 *15.00
CYLINDER & MORT

CREDIT CARD *15.00

VAT No 217 9152 61
TEL No 01376 550794
THANK YOU

3 keys cut for electricity box
in Leigh Library Gardens
to reimburse Elle Tekiner

922

31497



LEIGH COMMUNITY CENTRE
LEIGH-ON-SEA TOWN COUNCIL
LEIGH COMMUNITY CENTRE 71-73
ELM ROAD
SOUTHEND-ON-SEA
LEIGH-ON-SEA
SS9 1SP

Customer reference

61444756001

Bill number 14272989

Invoice/Tax point 07 Nov 2024

Get in touch

Call 0333 207 9283

Email hello@wave-utilities.co.uk

Message us: [facebook.com/WaveUtilities](https://www.facebook.com/WaveUtilities)

Visit and chat to us at [wave-utilities.co.uk](https://www.wave-utilities.co.uk)

 In an emergency
find your wholesaler at
[wave-utilities.co.uk/mywholesaler](https://www.wave-utilities.co.uk/mywholesaler)

How to reduce your usage

Visit [wave-utilities.co.uk/lesswater](https://www.wave-utilities.co.uk/lesswater) for tips
on how to use less water and reduce your
next bill

How your charges are split



• Wholesale charges	£503.30
• Retail charges	£42.92

Save time and money

Pay by Direct Debit
Easy, convenient and secure payments. Sign
up at: [wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Get an online account
Your bills, payments and readings all in one
place, 24/7: [wave-utilities.co.uk/myaccount](https://www.wave-utilities.co.uk/myaccount)

Submit a meter reading
Meter readings make bills more accurate.
You can submit a read in a few ways:

- Log in to My Account or go to [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread)
- Email submitmyread@wave-utilities.co.uk
- Text 07860 019830

Your water bill

£546.22

£546.22 will be taken on or around 21 November according to your payment
arrangement.

Charges

From 07 Oct 2024 to 05 Nov 2024 for 71-73, ELM ROAD, SS9 1SP

Balance brought forward	£223.31
Water charges	£258.66
Sewerage charges	£287.56
Total charges (ex VAT)	£546.22
Total charges (inc VAT)	£546.22 ✓
Payments received	-£223.31
Your New Account Balance	£546.22

Page 1 of 2

We can help you control your costs – giving regular meter reads makes your bill more accurate. Submit a read today at [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread).

Ways to pay

Direct Debit - the convenient way to pay

Call us on 0333 207 9283 to get set up or go to
[wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Credit/Debit Card

Pay online at [wave-utilities.co.uk/pay](https://www.wave-utilities.co.uk/pay)

Or call 0333 207 9283

Please quote your customer reference

Cheque

Include customer reference on the back of your
cheque & return with payment slip to:
Anglian Water Business (National) Ltd
PO Box 745
HUNTINGDON
PE29 9PW
Allow 5 work days for payment to reach us

BACS or bank transfer

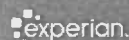
Sort Code 62-31-92

Account Number 00000000

Account Name Anglian Water Business (National)
Please use your Customer reference as your
payment reference

Send your payment slip to bacs@wave-utilities.co.uk with the payment value in the
subject line. For advice visit
[wave-utilities.co.uk/bankpayments](https://www.wave-utilities.co.uk/bankpayments)

Please pay on time as we share data with credit reference
agencies and the positive experiences shared help to maintain
credit scores and keep the supply chain flowing in these
challenging economic times.



Account in credit/paying in advance? Visit
[wave-utilities.co.uk/advancepayments](https://www.wave-utilities.co.uk/advancepayments)

Having trouble paying your bills? Visit
[wave-utilities.co.uk/financial-difficulty](https://www.wave-utilities.co.uk/financial-difficulty)

D.D.

910

31483



Leigh-on-Sea Town Council
LEIGH-ON-SEA TOWN COUNCIL
LEIGH COMMUNITY CENTRE 71-73
ELM ROAD
SOUTHEND-ON-SEA
LEIGH-ON-SEA
SS9 1SP

Customer reference

88888936319

Bill number 14311029

Invoice/Tax point 15 Nov 2024


Get in touch

Call 0333 207 9283

Email hello@wave-utilities.co.uk

Message us: [facebook.com/WaveUtilities](https://www.facebook.com/WaveUtilities)

Visit and chat to us at wave-utilities.co.uk

 In an emergency
find your wholesaler at
wave-utilities.co.uk/mywholesaler

How to reduce your usage

Visit wave-utilities.co.uk/lesswater for tips
on how to use less water and reduce your
next bill

How your charges are split



• Wholesale charges	£1,654.51
• Retail charges	£143.12

Save time and money

Pay by Direct Debit

Easy, convenient and secure payments. Sign
up at: wave-utilities.co.uk/mydd

Get an online account

Your bills, payments and readings all in one
place, 24/7: wave-utilities.co.uk/myaccount

Submit a meter reading

Meter readings make bills more accurate.
You can submit a read in a few ways:

- Log in to My Account or go to wave-utilities.co.uk/myread
- Email submitmyread@wave-utilities.co.uk
- Text 07880 019830

Your water bill

£1,204.57

£1,204.57 will be taken on or around 29 November according to your payment
arrangement.

Charges

From 15 Oct 2024 to 14 Nov 2024 for ALLOTMENTS RANDOLPH CLOSE,
MANCHESTER DRIVE, SS9 3EZ

Balance brought forward	CR £593.06
Water charges	£1,797.63
Total charges (ex VAT)	£1,797.63
Total charges (inc VAT)	£1,797.63 ✓
Payments received	£0.00
Your New Account Balance	£1,204.57

Page 1 of 2

We can help you control your costs – giving regular meter reads makes your bill more accurate. Submit a read today at wave-utilities.co.uk/myread.

Ways to pay

Direct Debit – the convenient way to pay

Call us on 0333 207 9283 to get set up or go to
wave-utilities.co.uk/mydd

Credit/Debit Card

Pay online at wave-utilities.co.uk/pay
Or call 0333 207 9283
Please quote your customer reference

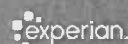
Cheque

Include customer reference on the back of your
cheque to:
Anglian Water Business (National) Ltd
PO Box 745
HUNTINGDON
PE29 9PW
Allow 5 work days for payment to reach us

BACS or bank transfer

Sort Code 20-43-71
Account Number 33298760
Account Name Anglian Water Business (National)
Please use your Customer reference as your
payment reference
Send your payment slip to bacs@wave-utilities.co.uk with the payment value in the
subject line. For advice visit
wave-utilities.co.uk/bankpayments

Please pay on time as we share data with credit reference
agencies and the positive experiences shared help to maintain
credit scores and keep the supply chain flowing in these
challenging economic times.



Account in credit/paying in advance? Visit
wave-utilities.co.uk/advancepayments

Having trouble paying your bills? Visit
wave-utilities.co.uk/financial-difficulty

DD. 730/3

31484



LEIGH TOWN COUNCIL
71-73 ELM ROAD
LEIGH ON SEA
SS9 1SP

Customer reference

60737512001

Bill number 14310072

Invoice/Tax point 15 Nov 2024

Get in touch

Call 0333 207 9283

Email hello@wave-utilities.co.uk

Message us: [facebook.com/WaveUtilities](https://www.facebook.com/WaveUtilities)

Visit and chat to us at [wave-utilities.co.uk](https://www.wave-utilities.co.uk)



How to reduce your usage

Visit [wave-utilities.co.uk/lesswater](https://www.wave-utilities.co.uk/lesswater) for tips on how to use less water and reduce your next bill

How your charges are split



• Wholesale charges	-£25.96
• Retail charges	-£2.56

Save time and money

Pay by Direct Debit
Easy, convenient and secure payments. Sign up at: [wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Get an online account
Your bills, payments and readings all in one place. 24/7: [wave-utilities.co.uk/myaccount](https://www.wave-utilities.co.uk/myaccount)

Submit a meter reading
Meter readings make bills more accurate. You can submit a read in a few ways:

- Log in to My Account or go to [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread)
- Email submitmyread@wave-utilities.co.uk
- Text 07860 019830

Your water bill

CR £30.53

£0.00 will be taken on or around 29 November according to your payment arrangement.

Charges

From 14 Oct 2024 to 13 Nov 2024 for ALLOTMENTS, MARSHALL CLOSE, SS9 3SS

Balance brought forward	CR £2.01
Water charges	-£28.52
Total charges (ex VAT)	-£28.52
Total charges (inc VAT)	-£28.52 ✓
Payments received	£0.00
Your New Account Balance	CR £30.53

Page 1 of 2

We can help you control your costs – giving regular meter reads makes your bill more accurate. Submit a read today at [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread).

Ways to pay

Direct Debit - the convenient way to pay
Call us on 0333 207 9283 to get set up or go to [wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Credit/Debit Card
Pay online at [wave-utilities.co.uk/pay](https://www.wave-utilities.co.uk/pay)
Or call 0333 207 9283
Please quote your customer reference

Cheque
Include customer reference on the back of your cheque & return with payment slip to:
Anglian Water Business (National) Ltd
PO Box 745
HUNTINGDON
PE29 9PW
Allow 5 work days for payment to reach us

BACS or bank transfer
Sort Code 62-31-92
Account Number 00000000
Account Name Anglian Water Business (National)
Please use your Customer reference as your payment reference
Send your payment slip to bacs@wave-utilities.co.uk with the payment value in the subject line. For advice visit [wave-utilities.co.uk/bankpayments](https://www.wave-utilities.co.uk/bankpayments)

Please pay on time as we share data with credit reference agencies and the positive experiences shared help to maintain credit scores and keep the supply chain flowing in these challenging economic times.



Account in credit/paying in advance? Visit [wave-utilities.co.uk/advancepayments](https://www.wave-utilities.co.uk/advancepayments)

Having trouble paying your bills? Visit [wave-utilities.co.uk/financial-difficulty](https://www.wave-utilities.co.uk/financial-difficulty)

DD.

730/1

31485



LEIGH ON SEA TOWN COUNCIL
71-73 ELM ROAD
LEIGH ON SEA
SS9 1SP

Customer reference

61312085001

Bill number 14345518

Invoice/Tax point 24 Nov 2024

Get in touch

Call 0333 207 9283

Email hello@wave-utilities.co.uk

Message us: [facebook.com/WaveUtilities](https://www.facebook.com/WaveUtilities)

Visit and chat to us at [wave-utilities.co.uk](https://www.wave-utilities.co.uk)



In an emergency
find your wholesaler at
[wave-utilities.co.uk/mywholesaler](https://www.wave-utilities.co.uk/mywholesaler)

How to reduce your usage

Visit [wave-utilities.co.uk/lesswater](https://www.wave-utilities.co.uk/lesswater) for tips
on how to use less water and reduce your
next bill

How your charges are split



• Wholesale charges	£17.87
• Retail charges	£1.21

Save time and money

Pay by Direct Debit
Easy, convenient and secure payments. Sign
up at: [wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Get an online account
Your bills, payments and readings all in one
place, 24/7: [wave-utilities.co.uk/myaccount](https://www.wave-utilities.co.uk/myaccount)

Submit a meter reading
Meter readings make bills more accurate.
You can submit a read in a few ways:

- Log in to My Account or go to
[wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread)
- Email submitmyread@wave-utilities.co.uk
- Text 07860 019830

Your water bill

£19.08

£19.08 will be taken on or around 08 December according to your payment
arrangement.

Charges

From 23 Oct 2024 to 23 Nov 2024 for ALLOTMENT SITE R/O, 83 MANCHESTER
DRIVE, SS9 3EZ

Balance brought forward	£663.80
Water charges	£19.08
Total charges (ex VAT)	£19.08
Total charges (inc VAT)	£19.08 ✓
Payments received	-£663.80
Your New Account Balance	£19.08

We can help you control your costs – giving regular meter reads makes your bill more accurate. Submit a read today at [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread).

Ways to pay

Direct Debit – the convenient way to pay

Call us on 0333 207 9283 to get set up or go to
[wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Credit/Debit Card

Pay online at [wave-utilities.co.uk/pay](https://www.wave-utilities.co.uk/pay)
Or call 0333 207 9283
Please quote your customer reference

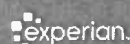
Cheque

Include customer reference on the back of your
cheque & return with payment slip to:
Anglian Water Business (National) Ltd
PO Box 745
HUNTINGDON
PE29 9PW
Allow 5 work days for payment to reach us

BACS or bank transfer

Sort Code 62-31-92
Account Number 00000000
Account Name Anglian Water Business (National)
Please use your Customer reference as your
payment reference
Send your payment slip to bacs@wave-utilities.co.uk with the payment value in the
subject line. For advice visit
[wave-utilities.co.uk/bankpayments](https://www.wave-utilities.co.uk/bankpayments)

Please pay on time as we share data with credit reference
agencies and the positive experiences shared help to maintain
credit scores and keep the supply chain flowing in these
challenging economic times.



Account in credit/paying in advance? Visit
[wave-utilities.co.uk/advancepayments](https://www.wave-utilities.co.uk/advancepayments)

Having trouble paying your bills? Visit
[wave-utilities.co.uk/financial-difficulty](https://www.wave-utilities.co.uk/financial-difficulty)

DD.

730/2

31486

BCA

Invoice

SINV060148

30 January 2024

Finance Department
Leigh on Sea Parish Council
Elm Road
Leigh-on-Sea
Southend
SS9 1SP

worknest

WorkNest Limited
Woodhouse
Aldford
Chester
Cheshire CH3 6JD

Due Date

29 February 2024

Payment Method

Payment Terms

Net 30 days

Description	Quantity	Unit Price	Start Date	End Date	VAT %	Amount
HRC Bank of Hours (20 hrs/month £110ph)	1	26,400.00	Jan 2024	Jan 2025	20	26,400.00

VAT Amount Specification

VAT Identifier	VAT %	VAT Base	VAT Amount
20	20	26,400.00	5,280.00

Subtotal	26,400.00
VAT Amount	5,280.00
Total GBP Incl. VAT	31,680.00

paid in instalments
£ 2640. = 28th of the month

VAT Reg No.
249070992

Company Reg No.
04382739

Home Page. www.worknest.com

Email
creditcontrol@worknest.com

Bank. HSBC
CURRENT

Sort Code.
40-11-60

Account No.
11354442

Phone No.
0345 226 8393

2061

20741